



CITY OF LUDLOW

51 Elm Street • P.O. Box 16188
Ludlow, KY 41016

CITY OF LUDLOW COUNCIL MEETING AGENDA

September 10, 2026

7:00 p.m. ET/6:00 p.m. CT

**Ludlow Municipal Center, Ed F. Schroeder Meeting Hall
51 Elm Street, Ludlow, Kentucky**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Review and Vote to Excuse Councilmember Brian Bumgarner's Absence from the Council Meeting on August 27, 2026
- V. Approve Meeting Minutes for August 13, 2026 and August 27, 2026
- VI. Staff Reports:
 - Fire Chief • Police Chief • Code Enforcement Officer • Public Works Director
- VII. Mayor's Report
- VIII. Citizens Wishing to Address Mayor and Council

Public comment welcome—Limited to three (3) minutes per citizen.
- IX. Unfinished Business:
 - ♦ None
- X. New Business:
 - ♦ Resolution 2026-13 *A Resolution of the City of Ludlow Authorizing the Mayor to Execute a Memorandum of Understanding With the American Discovery Trail Society*
 - ♦ Resolution 2026-14 *A Resolution Authorizing the Purchase of a Police Vehicle*
 - ♦ First Reading of Ordinance 2026-17a *An Ordinance of the City of Ludlow, Kenton County, Kentucky, Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2026, and Ending June 30, 2027, Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, and Fixing the Time for Payment and Penalty for Non-Payment of Same [Compensating Rate: \$.501 (Real) and \$1.519 (Personal), per \$100 assessed value]*
 - ♦ First Reading of Ordinance 2026-17b *An Ordinance of the City of Ludlow, Kenton County, Kentucky, Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2026, and Ending June 30, 2027, Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, and Fixing the Time for Payment and Penalty for Non-Payment of Same [Compensating Rate + 2%: \$.511 (Real) and \$1.549 (Personal), per \$100 assessed value]*
 - ♦ First Reading of Ordinance 2026-17c *An Ordinance of the City of Ludlow, Kenton County, Kentucky, Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2026, and Ending June 30, 2027, Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, and Fixing the Time for Payment and Penalty for Non-Payment of Same [Compensating Rate + 4%: \$.521 (Real) and \$1.579 (Personal), per \$100 assessed value]*

- ♦ First Reading of Ordinance 2026-18 *An Ordinance of the City of Ludlow, Kenton County, Kentucky, Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2026, and Ending June 30, 2027, Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, for the Fire Protection and Emergency Medical Services Special Ad Valorem Tax, and Fixing the Time for Payment and Penalty for Non-Payment of Same*
- ♦ First Reading of Ordinance 2026-19 (Bicycle, Electric Bicycle, Scooter, & Electric Scooter Regulations)

XI. Announcements

XII. Adjournment

**CITY OF LUDLOW, KENTUCKY
RESOLUTION NO. 2026-13**

**A RESOLUTION OF THE CITY OF LUDLOW AUTHORIZING THE
MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING
WITH THE AMERICAN DISCOVERY TRAIL SOCIETY**

WHEREAS, the City of Ludlow is situated on/near the American Discovery Trail,
and

WHEREAS, the American Discovery Trail is the nation's longest and sole, non-motorized coast-to-coast trail, and

WHEREAS, the American Discovery Trail Society manages the American Discovery Trail and leads volunteers who continue to develop and improve the 6,800-mile trail, stretching from the Atlantic to the Pacific Oceans, and

WHEREAS, that multi-use trail provides year-round access to outdoor recreation, transportation, improve fitness and sources of pleasure to the citizens of Ludlow and to visitors, and

WHEREAS, the City of Ludlow is an ideal destination for many of today's outdoor recreation enthusiasts, and

WHEREAS, the City of Ludlow offers a variety of outdoor and cultural experiences to residents and visitors, and

WHEREAS, available supporting services and facilities, such as restaurants and stores, make the City of Ludlow an outstanding heritage and nature-based tourism destination, and

WHEREAS, casual walkers, day hikers, weekend backpackers, and bikers want to enjoy the American Discovery Trail, and the City of Ludlow can provide the gateway to their experience, and

WHEREAS, the City of Ludlow wishes to proclaim to be a AMERICAN DISCOVERY TRAIL TOWN, and

WHEREAS, the City of Ludlow commends the American Discovery Trail Society for its work in developing and improving the American Discovery Trail and further encourages all residents and visitors to hike or ride a bike on the American Discovery Trail, and

WHEREAS, the City of Ludlow wishes to enter into a Memorandum of Understanding with the American Discovery Trail Society.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LUDLOW, KENTUCKY:

That the Ludlow City Council authorizes the Mayor to execute the attached Memorandum of Understanding with the American Discovery Trail Society on behalf of the City.

ADOPTED this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Sarah Thompson, Mayor

Attested by:

Laurie Sparks, City Clerk

MEMORANDUM OF UNDERSTANDING

Memorandum of Understanding Between the American Discovery Trail Society and the City of Ludlow, Kentucky

This Memorandum of Understanding (MOU) is entered into by and between the American Discovery Trail Society, a 501(c)(3) non-profit organization, located at Front Royal, Virginia, hereinafter referred to as “ADTS,” and the City of Ludlow, located in Kentucky, hereinafter referred to as “Trail Town.”

Purpose: The purpose of this MOU is to build a relationship between the ADTS and the Trail Town and the people and businesses in that community that is beneficial to both, supports hikers, bikers and other users with services, promotes the American Discovery Trail (Trail) to its citizens and embraces the Trail as a resource to be protected and celebrated. It will identify ways the Trail Town and the ADTS can work together, plan together, and capitalize on the benefits a national trail can bring to the area.

Statement of Mutual Interests and Benefits: The ADTS is dedicated to improving, promoting and protecting the American Discovery Trail. The 6,800 mile-long distance hiking and biking trail, stretches from Cape Henlopen, Delaware, on the Atlantic Ocean to Point Reyes, California, on the Pacific Ocean, providing a variety of outdoor experiences along the American Discovery Trail to connect locals and visitors to local history, culture, and nature. The Trail Town is on or close to the Trail and offers basic tourism amenities and can be marketed as a nature-based tourism destination, resulting in local economic stimulus and increased public awareness of the natural and cultural heritage sites near the Trail.

This MOU is established between the ADTS and the Trail Town to help each other accomplish mutually beneficial objectives:

- A. Educate local businesses on the value of the ADT as an economic resource;
- B. Enable both parties to apply for grants to aid the community’s efforts toward nature-based tourism, and trail-related infrastructure development;
- C. Increase usage and awareness of the ADT, attracting more eco-tourists to local communities;
- D. Promote responsible tourism development within the community and support of the ADT.

In consideration of the above premises, the parties agree as follows:

The ADTS shall:

- 1. Promote the Trail Town as a destination through its website and other media;
- 2. Offer outreach materials to the community, such as brochures, newsletters, etc.;
- 3. Provide information on hiking and biking opportunities near the Trail Town, which can be reproduced and distributed to visitors to the Trail Town;

4. Provide support at local festivals or other Trail Town events to encourage interest in the community and the ADT, when possible; and
5. Provide three 18” diameter metal signs with the ADT Trail Town logo for posting at the entrance and exit to the Trail Town, and in a municipal building or visitor center and also support the Town with installing additional signage.

The Trail Town shall:

1. Include the Trail and the ADTS in their promotional materials;
2. Make ADT information available to the public at the local visitors center and/or chamber of commerce;
3. Work with the local ADTS contact to promote periodic hikes or events;
4. Assist in promoting special events, such as National Trails Day, held annually on the first Saturday in June;
5. Promote businesses that support nature-based tourism, such as outfitters, hotels, and shuttling services and assure that official Trail maps and guides will be available in town for visitors;
6. Encourage local businesses to provide discounts for hiking and biking visitors;
7. Install the ADT Trail Town signs at the entrance and exit to the community; and
8. Strive to protect and maintain the American Discovery Trail while updating city land use plans and zoning regulations.

We, the undersigned, have agreed on the contents of the MOU. Any changes must be agreed to by both parties.

Trail Town

Signed _____

Sarah Thompson, Mayor, City of Ludlow, Kentucky

Date

American Discovery Trail Society

Signed _____

President

Date

Contact information: (Name, email, phone)

Town: Contact # 1: Sarah Thompson, sthompson@ludlowky.gov, 859-491-1233

Contact #2: Shane Hamant, shamant@ludlowky.gov, 859-491-1233

American Discovery Trail Society _____

LUDLOW ORDINANCE 2026-17a

AN ORDINANCE OF THE CITY OF LUDLOW, KENTON COUNTY, KENTUCKY, FIXING THE TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, UPON REAL ESTATE, PERSONAL, AND MIXED PROPERTY IN THE CITY OF LUDLOW, KENTUCKY, AND FIXING THE TIME FOR PAYMENT AND PENALTY FOR NON-PAYMENT OF SAME.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUDLOW, KENTUCKY.

SECTION I

That an ad valorem tax of \$.501 on each One Hundred (\$100.00) Dollars value of real estate, and of \$1.519 on each One Hundred (\$100.00) Dollars value of personal and mixed property, is hereby assessed for the fiscal year beginning July 1, 2025 and ending June 30, 2026. These funds will be used for ordinary municipal purposes to carry on the government of said city, including but not limited to police protection, repairs to streets, and furnishing street lighting, as provided in the adopted budget. The assessed value of all real and personal property subject to the ad valorem tax shall be assessed at the value as finally determined by the Property Valuation Administrator of Kenton County, Kentucky.

SECTION II

The tax herein imposed shall be due on October 31, 2026. Anyone failing to pay the tax by October 31, 2026, shall be deemed delinquent and said bill shall have added thereto a penalty of ten (10%) percent of the amount thereof and shall bear interest at the rate of twelve (12%) percent per annum from November 1, 2026, until paid.

SECTION III

Any and all Ordinances in conflict with this Ordinance shall be, and hereby are, repealed to the extent of said conflict.

SECTION IV

The City of Ludlow shall have a lien for all taxes under this ordinance as provided by law.

SECTION V

This ordinance shall take effect and be in full force from and after its passage, publication, which may be in summary form, and recording, according to law.

PASSED by the City Council this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Mayor

ATTEST: _____
Laurie Sparks, City Clerk

FIRST READING: _____

SECOND READING: _____

PUBLICATION: _____

LUDLOW ORDINANCE 2026-17b

AN ORDINANCE OF THE CITY OF LUDLOW, KENTON COUNTY, KENTUCKY, FIXING THE TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, UPON REAL ESTATE, PERSONAL, AND MIXED PROPERTY IN THE CITY OF LUDLOW, KENTUCKY, AND FIXING THE TIME FOR PAYMENT AND PENALTY FOR NON-PAYMENT OF SAME.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUDLOW, KENTUCKY.

SECTION I

That an ad valorem tax of \$.511 on each One Hundred (\$100.00) Dollars value of real estate, and of \$1.549 on each One Hundred (\$100.00) Dollars value of personal and mixed property, is hereby assessed for the fiscal year beginning July 1, 2026 and ending June 30, 2027. These funds will be used for ordinary municipal purposes to carry on the government of said city, including but not limited to police protection, repairs to streets, and furnishing street lighting, as provided in the adopted budget. The assessed value of all real and personal property subject to the ad valorem tax shall be assessed at the value as finally determined by the Property Valuation Administrator of Kenton County, Kentucky.

SECTION II

The tax herein imposed shall be due on October 31, 2026. Anyone failing to pay the tax by October 31, 2026, shall be deemed delinquent and said bill shall have added thereto a penalty of ten (10%) percent of the amount thereof and shall bear interest at the rate of twelve (12%) percent per annum from November 1, 2026, until paid.

SECTION III

Any and all Ordinances in conflict with this Ordinance shall be, and hereby are, repealed to the extent of said conflict.

SECTION IV

The City of Ludlow shall have a lien for all taxes under this ordinance as provided by law.

SECTION V

This ordinance shall take effect and be in full force from and after its passage, publication, which may be in summary form, and recording, according to law.

PASSED by the City Council this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Sarah Thompson, Mayor

ATTEST: _____
Laurie Sparks, City Clerk

FIRST READING: _____

SECOND READING: _____

PUBLICATION: _____

LUDLOW ORDINANCE 2026-17c

AN ORDINANCE OF THE CITY OF LUDLOW, KENTON COUNTY, KENTUCKY, FIXING THE TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, UPON REAL ESTATE, PERSONAL, AND MIXED PROPERTY IN THE CITY OF LUDLOW, KENTUCKY, AND FIXING THE TIME FOR PAYMENT AND PENALTY FOR NON-PAYMENT OF SAME.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUDLOW, KENTUCKY.

SECTION I

That an ad valorem tax of \$.521 on each One Hundred (\$100.00) Dollars value of real estate, and of \$1.579 on each One Hundred (\$100.00) Dollars value of personal and mixed property, is hereby assessed for the fiscal year beginning July 1, 2026 and ending June 30, 2027. These funds will be used for ordinary municipal purposes to carry on the government of said city, including but not limited to police protection, repairs to streets, and furnishing street lighting, as provided in the adopted budget. The assessed value of all real and personal property subject to the ad valorem tax shall be assessed at the value as finally determined by the Property Valuation Administrator of Kenton County, Kentucky.

SECTION II

The tax herein imposed shall be due on October 31, 2026. Anyone failing to pay the tax by October 31, 2026, shall be deemed delinquent and said bill shall have added thereto a penalty of ten (10%) percent of the amount thereof and shall bear interest at the rate of twelve (12%) percent per annum from November 1, 2026, until paid.

SECTION III

Any and all Ordinances in conflict with this Ordinance shall be, and hereby are, repealed to the extent of said conflict.

SECTION IV

The City of Ludlow shall have a lien for all taxes under this ordinance as provided by law.

SECTION V

This ordinance shall take effect and be in full force from and after its passage, publication, which may be in summary form, and recording, according to law.

PASSED by the City Council this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Mayor

ATTEST: _____
Laurie Sparks, City Clerk

FIRST READING: _____

SECOND READING: _____

PUBLICATION: _____

LUDLOW ORDINANCE NO. 2026-18

AN ORDINANCE OF THE CITY OF LUDLOW, KENTON COUNTY, KENTUCKY, FIXING THE TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, UPON REAL ESTATE, PERSONAL, AND MIXED PROPERTY IN THE CITY OF LUDLOW, KENTUCKY, FOR THE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES SPECIAL AD VALOREM TAX, AND FIXING THE TIME FOR PAYMENT AND PENALTY FOR NON-PAYMENT OF SAME.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUDLOW, KENTUCKY.

SECTION I

That the special ad valorem tax for Fire Protection and Emergency Medical Services pursuant to Ordinance 2002-16 is set at the rate of \$.1750 on each One Hundred (\$100.00) Dollars value of real estate personal and mixed property, for the fiscal year 2026-2027 said funds shall be deposited into a separate account and utilized only for fire protection and emergency medical services as provided in Ordinance 2002-16. The assessed value of all real and personal property subject to the ad valorem tax shall be assessed at the value as finally determined by the Property Valuation Administrator of Kenton County, Kentucky.

SECTION II

The tax herein imposed shall be due on October 31, 2026. Anyone failing to pay the tax by October 31, 2026, shall be deemed delinquent and said bill shall have added thereto a penalty of ten (10%) percent of the amount thereof and shall bear interest at the rate of twelve (12%) percent per annum from November 1, 2026, until paid.

SECTION III

Any and all Ordinances in conflict with this Ordinance shall be, and hereby are, repealed to the extent of said conflict.

SECTION IV

The City of Ludlow shall have a lien for all taxes under this ordinance as provided by law.

SECTION V

This ordinance shall take effect and be in full force from and after its passage, publication, which may be in summary form, and recording, according to law.

PASSED by the City Council this _____ day of _____, 2026.

CITY OF LUDLOW, KENTUCKY

Sarah Thompson, Mayor

ATTEST: _____
Laurie Sparks, City Clerk

FIRST READING: _____
SECOND READING: _____
PUBLICATION: _____